

# Recreation Nova Scotia Annual General Meeting Minutes

Friday, October 25, 2002

4:00pm to 6.00pm

Rodd Grand Hotel, Yarmouth

## 1. CALL TO ORDER

President, Rick Gilbert at 4:00 pm, called the 5th Annual General Meeting to order.

## 2. ADOPTION OF MINUTES FROM 2001 ANNUAL GENERAL MEETING

**Motion:** Paul D'Eon/Hub MacDonald

That the 2001 Recreation Nova Scotia Annual General Meeting minutes be adopted.

CARRIED

## 3. INTRODUCTION OF THE 2001-2002 BOARD OF DIRECTORS AND PROVINCIAL STAFF

President Rick Gilbert introduced the members of the 2001-2002 Board of Directors and provincial staff to the assembly.

## 4. GREETINGS

**4.a:** From, David Saad, President of **Canadian Parks & Recreation Association**, as read by Greg Dent. As Nova Scotia's voice for recreation and leisure, Recreation Nova Scotia is an integral part of CPRA's national network of parks and recreation champions. We value this partnership and look forward to continuing our work together on key strategic initiatives that affect our field, our members, and our volunteers. Building partnerships and forming strategic alliances with agencies and organizations based on similar goals and objectives have been a key ingredient to CPRA's success over the years. Similarly, our long-standing relationship with all our provincial and territorial partners has enabled our national network to continue to grow and strengthen. Recreation Nova Scotia, you are a significant part of this national network and we look forward to maintaining a long and healthy relationship with you well into the future.

**4.b:** Elmer Garber, Municipality of the District of Lunenburg brought greetings from the **Union Nova Scotia Municipalities**. Local governments both directly and indirectly are aware of the benefits of recreation. Youth and physical activity is important and local government plays a part indirectly or directly and we look forward to working with you.

**4.c:** From Scott Logan, **Sport Nova Scotia**, as read by John Mac Lean. We are proud to have collaborated with you on numerous projects, as we strive to encourage and promote sport throughout the province. We recognize the importance of your Recreation Directors and support them in their efforts to provide communities around the province with active living options.

**4.d:** From Jane Arkell, **The Active Living Alliance for Canadians with a Disability**, as read by

Rae Gunn. The impact of the initiatives and activities of the Alliance and its partners has been immense over the last number of years. This is due to the willingness and dive of our thousands of volunteers, organizations, communities and agencies, like yours, who are working together, to achieve one goal: “full and equitable access to active living opportunities for Canadians with a disability.” Your Accessibility Committee has been instrumental in assisting the Alliance in communicating with individuals at the grassroots level. They have taken a leadership role in the “Play for All-Universal Design” concepts and have become invaluable resources for the NS Youth Exchange participants. The efforts and progress within Nova Scotia are outstanding and you are to be congratulated. It is a pleasure to work with such a proactive organization such as RNS and your commitment to citizens with a disability is outstanding. In closing, I would be remiss if I didn’t express the contribution that RNS has made not only to Nova Scotia but also to the Alliance nationally.

**4.e:** Mike Arthur, of **The Nova Scotia Sport and Recreation Commission** brought greetings from the province of Nova Scotia. Mike Arthur noted that the Physical Activity Strategy has been released and looks forward to working with all the association and its members.

## **5. PRESIDENT’S ADDRESS**

Rick Gilbert thanked the Board, the volunteers and members of Recreation Nova Scotia for their support and indicated that the full President’s Report is presented in the 2001-2002 Annual Report.

**Motion:**

That the President’s Report is accepted.  
CARRIED

## **6. FINANCIAL REPORTS**

Vice President of Finance Report presented by Myrtle Corkum

**Motion:** Myrtle Corkum/Debby Smith

That the Vice President of Finance’s Report is accepted as presented.  
CARRIED

2001-2002 Audited Financial Statement presented by Myrtle Corkum

**Motion:** Myrtle Corkum/John MacLean

The 2001-2002 auditor’s statements are accepted as presented.  
CARRIED

Appointment of 2002-2005 Auditors

**Motion:** Myrtle Corkum/Paul D’Eon

Harnish Bruce Shupe will act as Auditors for the next three years 2002-2005.  
CARRIED

## **7. EXECUTIVE DIRECTOR’S REPORT**

Dawn Stegen, Executive Director presented her report, as presented in the Annual Report.

**Motion:** Carol Pickings Anthony/ Trudy Payne

That the Executive Director's Report is accepted.

CARRIED

## **8. RESOLUTIONS**

### **8.a: By Law Amendments**

#### **By Law 3 Officers and Directors**

3.1. Delete Vice President Management; add Vice President Board Development; add Recording Officer

3.2. Delete Vice President Management, add Vice President Board Development for a two year term; change Vice President Finance to two year term; add Recording Officer for 1 year term

3.3. Delete Vice President Management; add Vice President Board Development; add Recording Officer

3.5.2. Delete current by-law wording. Change wording to: The Board is responsible for drafting its agenda on an annual basis. It is the President's role to ensure that the Board follows the governance process policies. Notice of meetings of the Board of Directors shall be given by the President to each Director at least ten (10) days prior to the date of the meeting. A meeting of the Board of Directors may be held at the close of each Annual General Meeting of RNS without notice being given.

3.5.3. Delete current by-law wording. Change wording to: The Board of Recreation Nova Scotia will employ an Executive Director upon the recommendation of a special committee. This committee should be comprised of the President, Vice President Board Development, Vice President Finance, and no less than two members of Recreation Nova Scotia. Duties of the Executive Director will be outlined in the prepared job description.

#### **By Law 6 Standing Committees**

Delete Management Committee section and remove from by laws.

**Resolution:** Norma MacLean/John MacLean

The by law changes as proposed be accepted

CARRIED

**Resolution:** John MacLean/Carol Pickings-Anthony

Vice President Finance shall be one year for this year only to have a staggered effect.

CARRIED

**8.b. Discussion:** Carol Pickings-Anthony/Carroll Randall

Resolutions Chair, Norma MacLean introduced a resolution pertaining to amendments to Bylaw 6D. Carol Pickings-Anthony and Carroll Randall prepared the resolution being discussed. It required a by-law change and the Board had not given 30 days notice to the membership. Parliamentarian Sharon Martin clarified the process and the intent of the resolution. Her recommendation was to bring the resolution forward at next years AGM, giving the appropriate 30 days notice.

A friendly amendment to the resolution was recommended.

**Motion:** Philip Hochman/John MacLean

**Amendment:** “**The Recreation Nova Scotia By Law 6 D be amended to read, Resolutions can be received up to 12 noon on the day of the Annual General Meeting.**”

CARRIED

**8.c. Resolution:** Carol Pickings-Anthony/Carroll Randall

**“Recreation Nova Scotia develops a process to facilitate discussions on recreation issues throughout the year with the outcome being the preparation of resolutions prior to the Annual General Meeting.”**

CARRIED

**8.d. Resolution:** Greg Dent/John MacLean

**“The Recreation Nova Scotia Board of Directors considers Recreation & Physical Activity for Children & Youth Living in Poverty as a key component of the organization advocacy platform”**

CARRIED

**8.e. Resolution:** Rick Gilbert/Bob Suffron

**Amendment: Whereas: The Commonwealth Games has the potential to raise public awareness of the benefits of physical activity and a healthy lifestyle; therefore**

**“The membership of Recreation Nova Scotia supports the Halifax 2010 Commonwealth Games Committee in their bid to bring the Games to Nova Scotia:**

CARRIED

**8.f. Resolution:** John MacLean/Carol Pickings-Anthony

**“Be It Resolved That: The 2002 Recreation Nova Scotia conference delegates go on record thanking and recognizing the committee, the many volunteers on various committees, the Rodd Grand Hotel staff, the various presenters and speakers, sponsors and supporters, municipal and provincial government, the Nova Scotia Sport and Recreation Commission, the staff of Recreation Nova Scotia, the Recreation Nova Scotia Awards and Recognition Committee and all those who have contributed in any way to the success of the 2002 RNS Conference.”**

CARRIED

## **9. NOMINATIONS AND ELECTIONS**

John MacLean on behalf of the Nominations Committee presented the slate of officers.

President Elect: Bob Suffron  
Declared by Acclamation

Vice President Finance: Myrtle Corkum  
Declared by Acclamation

Vice President Board Development: Dianne Paquet  
Declared by Acclamation

Director at Large 2 Year Term: Jack Porter  
Declared by Acclamation

Director at Large 2 Year Term: Frank Bruleigh  
Declared by Acclamation

Director at Large 1 Year Term (2 positions available): Joan McDonell & Ida Scott  
The Chair called for further nominations. In response to the call for further nominations Sherry Swanburg was nominated in good order. Result of the ballot for Director at Large 1 Year Term – Joan McDonnell & Ida Scott were elected

Recording Officer: 1 Year Term: Rae Gunn  
Declared by Acclamation

Director at Large-Student: Jackie Oncescu  
The Chair called for further nominations. In response to the call for further nominations, David Bracey and Gwen Mader were nominated in good order. Result of the ballot for Director at Large-Student -Jackie Oncescu was elected.

**Motion:** John MacLean/Carol Pickings-Anthony  
To have the ballots destroyed.  
CARRIED

## **10. INTRODUCTION OF THE 2001-2002 BOARD OF DIRECTORS**

President: Norma MacLean  
President Elect: Bob Suffron  
Past President: Rick Gilbert  
Vice President Finance: Myrtle Corkum  
Vice President Board Development: Dianne Paquet  
Director at Large (2 Year Term): Jack Porter  
Director at Large (2 Year Term): Frank Bruleigh  
Director at Large (1 Year Term): Joan McDonell  
Director at Large (1 Year Term): Ida Scott  
Director at Large (Student): Jackie Oncescu

Recording Officer: Rae Gunn

**11. NEW BUSINESS:**

**Education & Training Survey**

Grace Taylor, Chairperson of the Education and Training Committee reported on the education and training survey for professional members, student members, and volunteers and thanked everyone who participated in the survey. The winner of the draw was Jill Bishop. The committee is looking for two students to join the Education & Training Committee.

**2004 CPRA Conference**

Canada's National Parks & Recreation Conference in 2004 will take place in Halifax during October 20-24, 2004.

**12. NEW PRESIDENT'S REMARKS**

Recreation Nova Scotia's new President, Norma MacLean expressed her thanks, on behalf of RNS, to Rick Gilbert for his many contributions to the organization during the past two years and moving the organization forward.

**13. ADJOURNMENT**

**Motion:** Trudy Payne/Greg Dent

That the 5<sup>th</sup> Annual General Meeting of Recreation Nova Scotia be adjourned.

CARRIED