

Recreation Nova Scotia 13th Annual Conference and Trade Show

November 17th – 19th, 2010
Westin Nova Scotian Hotel,
Halifax, NS

Presented by:

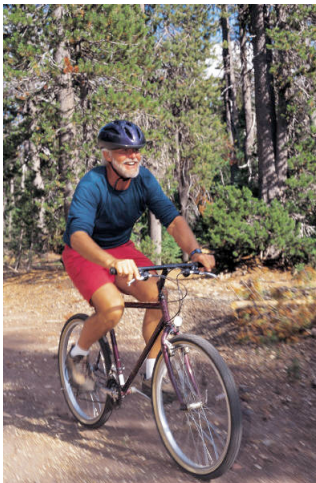


HEALTHIER FUTURES *through* RECREATION

Recreation Nova Scotia is pleased to bring you Recreation Nova Scotia's 13th Annual Conference and Trade Show taking place November 17th to 19th at Westin Nova Scotian Hotel in Halifax.

This year's tradeshow opens on the evening of Wednesday, November 17th, at 7:30 pm, immediately following the Conference Opening Ceremonies and Opening Keynote. The trade show opens again from 7:30 am to 1:15 pm on Thursday, November 18th.

This year's theme, ***Nova Scotia...Becoming Canada's Recreation Playground***, will bring together over 250 delegates representing a broad interest in recreation and associated fields to discuss issues such as sport, arts and culture, active transportation, land use, social development and emerging trends.



Don't miss the opportunity to exhibit and connect with:

- Parks and Recreation coordinators and senior managers
- Recreation program and service programmers and planners
- Active living consultants and sport animators
- School board representatives
- Facility managers
- Elected municipal officials
- University and college faculty
- Health promotion professionals
- Planners, researchers and environmental groups
- Transportation and public works representatives
- Not-for-profit groups working at community and provincial levels across Nova Scotia
- Students and volunteers
- Art, Tourism and Culture

Trade Show Package

Trade show booths are first come first serve. Please note trade show space is limited, so register soon.

*SEE FLOOR PLAN TO PICK BOOTH SPACE

Electricity is available for all booths, but please indicate on the contract whether or not you will require electricity.

Exhibitor Package Includes:

- Each booth exhibitor will receive a conference folder, and access to Wednesday evening's keynote and Thursday educational sessions.
- As Exhibitors register for the tradeshow their company/group name and a link to their web site will be added to the RNS web site.
- Exhibitors will be provided with coffee service Thursday morning and lunch at noon on Thursday.



Exhibitor Package (continued):

- Quarterly, Recreation Nova Scotia will promote the listing of all exhibitors to its over 900 members, encouraging members to remember these groups and businesses when purchasing supplies, issuing RFPs, etc.
- The tradeshow and socials will provide exhibitors with the opportunity to network with decision makers in recreation, physical activity, health promotion, art, active sport, environment and related fields across Nova Scotia.

Prizes for Delegates:

- As in past years, we will have prize draws for delegates attending the Tradeshow. Exhibitors are asked to indicate if they will be donating an item to be used in prize draws during the Tradeshow opening and luncheon.

Special Offers:

- Exhibitors interested in showcasing their product in a different way than described in this prospectus or would like to use the conference venue to promote a "special offer" are to make prior arrangements with the tradeshow committee.

Recreation Nova Scotia Membership:

- You may be interested in visiting our website to see the membership fees as there is a savings to RNS members to exhibit. Visit www.recreationns.ns.ca/signup for more information.

Sponsorship Opportunities:

- There are numerous partnership opportunities and benefits associated with the conference. If you are interested, please contact Bev Mahon, Communications and Marketing, at 902-425-1128 or bmahon@recreationns.ns.ca.

How to Register as an Exhibitor:

Exhibitor Rules, Regulations and Contract are provided below.

Please take the time to list your top three choices. Make sure to indicate if you need electricity.

Payments can be made by Visa, Master Card or cheque. Cheques are payable to Recreation Nova Scotia. Please fax the contract to RNS at 902-422-8201.

Enquiries prior to the Trade Show may be directed to Bev Mahon or Bernie Jollie at (902) 425-1128.

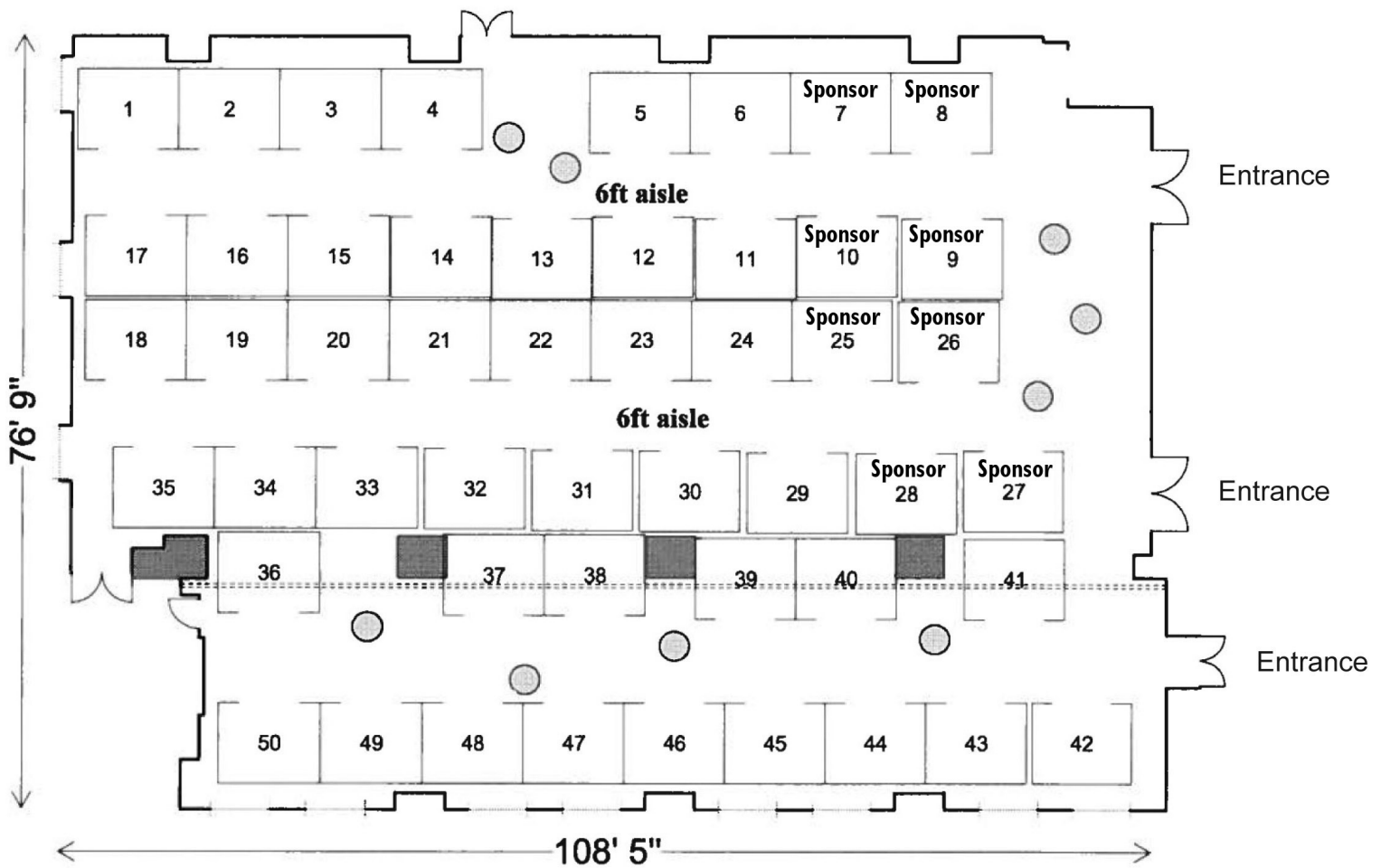
If you are traveling from out of town and require accommodations, rooms can be booked directly through The Westin Nova Scotian at 1-877-9WESTIN, Pls indicate that you are attending the RNS Conference and Tradeshow to ensure you receive the preferred guestroom rate. Rooms will be released by the hotel on October 16th.



Wednesday, November 17th
 Exhibitor Set Up
 12:00 N – 3:00 pm
 Tradeshow Opened
 7:30 pm – 9:30 pm

Thursday, November 18th
 Tradeshow Opened
 7:30 am
 Tradeshow Luncheon
 11:45 am – 1:15 pm
 Tradeshow Tear Down
 1:30 pm – 2:30 pm

Trade Show Floor Plans



Commonwealth AB

● - Cocktail tables for delegates

Recreation Nova Scotia 2010 Conference and Trade Show

EXHIBITOR RULES & REGULATIONS

- A. **Contract for Sales:** the receipt by RNS Conference 2010 of your signed contract, accompanied by a cheque will constitute a contract for the right to use the space allocated. In the event of a fire, strikes, or other uncontrollable circumstances, RNS Conference 2010 shall have no liability or obligation to make a refund; however, RNS Conference 2010 shall make every effort to refund such portion of the exhibit fees not expended or encumbered. Application must be on the official form and received by RNS Conference 2010 accompanied by a cheque for the full amount of the conference fee to be honoured. The Exhibitor agrees to exhibit the services mentioned on the contract for the entire exhibit schedule.
- B. **Space Assignment:** RNS Conference 2010 will endeavour to honour the exhibitor's choice of space as noted on your contract in the order stated. In the event that the exhibitor's preferred space has been assigned RNS Conference 2010 reserves the right to assign the exhibitor an alternative space. Assignments of space will be based on the order in which the contracts are received by the RNS office.
- C. **Exhibitors:** by signature of this contract agree to:
- Maintain your exhibit in a professional manner.
 - Be set up to exhibit by 7:30 pm on Wednesday, November 17th and to be dismantled no later than 2:30 pm Thursday, November 18th, 2010. Exhibitors can set up on Wednesday, November 17th between noon and 3:00 pm.
- D. **Protection of Building Property:** nothing shall be pasted on, tacked, nailed, screwed or otherwise attached to columns, walls, floors or other parts of the building or furniture. Exhibitors violating this regulation are expressly bound, at their expense, to repair any such damage which they may cause.
- E. **Liability:** the Exhibitor agrees to assume all liability for damages to property, person or persons arising from the accidental or other causes, if, incidental to, movement and operation of the exhibit and hereby releases RNS Conference 2010 and The Westin Nova Scotian Hotel from any liability whatsoever.
- F. **Regulation Enforcement:** RNS Conference 2010 shall have the full power in the interpretation and enforcement of all regulations contained herein, and the power to make such amendments thereto, and such further regulations as shall be considered necessary for the proper conduct of the exhibit. Such decisions shall be binding upon all exhibitors. Failure by exhibitors to comply with these or any other regulations or any amendments thereto, may be sufficient cause for RNS Conference 2010 to require immediate removal of the exhibitor of the offending exhibit, who will forfeit all further right at future shows sponsored by Recreation Nova Scotia together with all fees and rental paid, and RNS Conference 2010 may lease any space so forfeited to another exhibitor. The sponsors and management of the exhibit reserve the right to reject any or all applications.
- G. **Refund Policy:** for cancellations up to and including November 12th, 2010, a 20% administrative fee will be charged. For cancellations after November 12th, the exhibitor will be charged one of the following:
- 50% administrative fee charged if space is filled
 - No refund if space is not filled



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EXHIBITOR CONTRACT

Recreation Nova Scotia Conference 2010
at the Westin Nova Scotian Hotel

Exhibitor Types

- **Commercial:** consists of businesses large or small, Federal and Provincial Government agencies/departments
- **Non-Profit:** consists of community organizations and municipal government

I/We _____ agree to abide by and hereby make application for space at the RNS Conference 2010, in accordance with the Rules and Regulations stipulated on the attached document.

Name: _____ Title: _____

Organization/Company Name: _____

Mailing address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ (work) Email: _____

Contact Person:

On Site Person(s):

Website link (to be posted on RNS website):

Brief description of service/products to be displayed:

(This description will be used in the RNS Conference 2010 brochure and on the RNS website. Please be concise as space is limited. Remember to include your website address.)



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Booth Choice:

50 booths... Please Indicate Associated Number as per Floor Plan):

1 _____ 2 _____ 3 _____

Please select one of the following categories:

Commercial RNS Member \$275.00 + HST \$41.25 = \$316.25	
Commercial Non-Member \$375.00 + HST \$56.25 = \$431.25	
Non-Profit RNS Member \$125.00 + HST \$18.75 = \$143.75	
Non-Profit Non-Member \$150.00 + HST \$22.50 = \$172.50	
Electricity \$25.00 (incl. tax)	
TOTAL:	\$

Fee must accompany contract. RNS HST # 871960423 RT0001

Please make cheques payable to: Recreation Nova Scotia
Return contract to: 5516 Spring Garden Road, Suite 309
Halifax, Nova Scotia B3J 1G6
Or Fax: 902.422.8201

I have read and understand the Rules and Regulations outlined on the attached documentation. The completed form will be a binding agreement between the exhibitor and the RNS 2010 Conference.

Authorized Signature:

RNS Authorized Signature:

Date: _____

Date: _____

OFFICE USE ONLY:

Date Registration Received: _____

Payment method: VISA _____ MASTER CARD _____ CHEQUE _____

Assigned booth number: _____



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