

Role of the Chairperson

The Chairperson ensures the integrity and fulfilment of the Board's process and represents the board to members, stakeholders and other outside parties.

Accordingly,

1. The Chairperson will remind the Board to behave consistently within its own rules and those legitimately imposed upon it from outside the organization.
2. Meeting discussion content will be only issues that, according to board policy, clearly belong to the board to decide, not the Executive Director.
3. The Chairperson is empowered to chair General Association and Board of Directors meetings, with all the commonly accepted power of that position, including the use a specific set of rules of order as determined by the Association to facilitate efficient meetings.
4. Deliberation will be fair, open and thorough, but also timely, orderly and to the point
5. The Chairperson has no authority to make specific decisions about policies created by the Board, therefore the Chairperson has no singular authority to supervise or direct the Executive Director or others, unless explicitly authorized to do so by the Board.
6. The Chairperson will request the excused and unexcused absences of Board members be noted in the Board minutes.
7. The Chairperson is empowered to recommend the mechanism and process for dealing with matters and issues of the Board.
8. The Chairperson shall be an official spokesperson for the Association.
9. The Chairperson shall be one of the Association's signing officers.
10. The Chairperson will ensure that new Board members receive an orientation to their position.
11. The Chairperson will be an ex-officio on all board committees.